

Resource Specialist Case Manager

Location: Medford, Oregon

Salary: \$18 - \$21.50 hourly + DOE

Job Type: Full-Time

Travel: 25%



Summary of position

Oregon Human Development Corporation (OHDC) is seeking a Resource Specialist Case Manager for our Medford Office. The Resource Specialist Case Manager will be responsible for outreach and enrollment of clients for OHDC programs which include among others the Emergency Housing Assistance (EHA) and the National Farmworkers Jobs Program (NFJP). This position will also actively market our programs/services to potential community partners and employers, networking in farmworker communities, developing and maintaining partnerships with community agencies and employers. This RSCM will co-implement the area's employment and training program for migrant and seasonal farmworker with funds provided under OHDC Programs. Provides monthly follow-up and retention services and maintains client files in accordance with applicable guidelines.

Qualifications

- Associate degree in this field/related field
- Two years' experience providing case management, providing housing assistance, and/or in job/business development, employment training, and counseling, interviewing, or related work
- Bilingual/biliterate ability (Spanish/English), knowledge of bicultural factors required
- A combination of academic education, professional training, or work experience, which demonstrates the ability to perform the duties of the position
- Ability to travel within the service area 25% of the time

What we can offer

- Medical, Dental, and Vision Benefits
- Short & Long Term Disability Benefits
- Life Insurance Benefits
- Medical HSA & Dependent FSA
- Sick Time, Holidays, & Paid Time Off
- 403-B Salary Deferral Plan

More information

The application and full job description can be found on our website at:

<http://www.ohdc.org/uploads/1/1/2/4/11243168/medfordcasemanagerjobdescription.pdf>

Oregon Human Development provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws



Who We Are

Oregon Human Development Corporation (OHDC) is a nonprofit human service organization that has been providing workforce development and associated services for farmworkers and disadvantaged individuals throughout Oregon continuously since 1979. These services include support, referral, advocacy, resources, assistance and education.

Our Mission: Promoting economic advancement and self-sufficiency of farmworkers and underserved communities.

For more information, please visit www.OHDC.org.

To Apply:

Email an application, cover letter, resume, a minimum of three references to jobs@ohdc.org